

## **SUMMARY OF PROPOSED AMENDMENT TO UNIVERSITY REGULATION**

**FSU-4.0015**

Attendance and Leave, Hours of Work Requirements

The proposed amendment provides:

- During University-wide closures, employees will earn compensatory leave when the employee works more hours than required that week; previously employees were required to work on the day of the closure in order to receive compensatory leave.
- Annual leave accruals for USPS employees will be based on FSU years of service only; no longer including other State service
- 80-hour maximum annual leave transfer to FSU from State agency or university, community college, county or city; previously no maximum
- 240-hour maximum sick leave transfer to FSU from State agency or university, community college, county or city; previously no maximum set
- Any employee hired after October 1, 2015, must have 10 years of FSU service to receive a payout; no longer counting State service towards the 10-year eligibility requirement
- Admin leave for military training is redefined (in accordance with statute); instead of six (6) calendar days, the equivalent of hours (48) will apply; recommended language will refer to the statute.

### **AUTHORITY FOR THE PROPOSED UNIVERSITY REGULATION**

The authority for the proposed regulation is as follows: Florida Board of Governors Regulation 1.001 (3) (j), (5) (a), Florida Board of Governors Development Procedure for State University Boards of Trustees, July 21, 2005

### **UNIVERSITY OFFICIAL INITIATING THE REGULATION**

Proposed adoption of Regulation FSU-4.070 has been initiated by Renisha Gibbs, Assistant Vice President for Human Resources

### **PROCEDURE FOR PROVIDING COMMENTS ON THE PROPOSED UNIVERSITY REGULATION**

Any person may submit written comments concerning the proposed regulation within 14 days of the date of this notice to:

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