

## **SUMMARY OF PROPOSED AMENDMENT TO UNIVERSITY REGULATION**

### **6C2R-4.0015 Attendance and Leave, Hours of Work**

This proposed amendment brings the regulation in line with changing policy and actual practice. It specifically states President's authority over closings; changes term regular compensatory leave to straight-time compensatory leave; specifies compensatory time as granted on hourly basis; specifically limits holiday pay to eight hours per day; defines immediate family for sick leave purposes; provides no sick leave payout for disability retirement; designates leave authority to Chief Human Resources Officer rather than Chief Administrative Officer. The proposed Regulation amendment also establishes lifetime payout of annual leave as provided in pay plan; prohibits use of leave from non-leave position; conforms to current FMLA requirements; provides leave for service disability examination and details the personal holiday provisions.

### **AUTHORITY FOR THE PROPOSED UNIVERSITY REGULATION**

The authority for the proposed regulation is as follows: Board of Governors Resolution January 7, 2003; BOG Regulation Procedure July 21, 2005, BOG Regulations 1.001(5); Sections 1001.74(1), (5), Florida Statutes.

### **UNIVERSITY OFFICIAL INITIATING THE REGULATION**

Proposed adoption of Regulation 6C2R-4.0015 has been initiated by Joyce Ingram, Assistant Vice President, Finance and Administration, Human Resources.

### **PROCEDURE FOR PROVIDING COMMENTS ON THE PROPOSED UNIVERSITY REGULATION**

Any person may submit written comments concerning the proposed regulation within 14 days of the date of this notice to:

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