

6CR-2.015 Purchasing and Procurement

(1)- (3) No Change

(4) Procurement Organization

(a) – (b) No Change

(c) Delegation of Purchasing Authority

1. Duties and Powers. The Director of Purchasing Services is delegated authority to serve as the Chief Procurement Officer for the University, and shall exercise the powers, duties and functions pertaining to the procurement of commodities and contractual services.

2. The purchasing director may delegate to the purchasing department staff such portions of those powers, duties and functions as deemed appropriate.

3. Additional Purchasing Delegation. Departments' delegated authority to make purchases of commodities and services for their respective area is limited to the following: Food purchased for the cafeteria at the Florida State University Schools; books, ~~and~~ periodicals, video and audio recordings regardless of format, media downloads, applications, and related library materials regardless of format, including license agreements for on-line publications purchased by University libraries, and purchases by the Facilities Department. Any such purchases shall be processed by the appropriate University department in full compliance with this regulation. References in this regulation to the purchasing department shall include all offices delegated purchasing authority under this regulation. References in this regulation to the duties and responsibilities of the purchasing director shall apply to the director or department head of all areas with delegated purchasing authority, regardless of title.

4. Purchase of Private Attorney Services. Written approval from the Attorney General is not required for private attorney services acquired by the University.

5. Purchase of Insurance. The University has the authority to purchase insurance as deemed necessary and appropriate for the operation and educational mission of the University. Examples of insurance coverage that may be acquired by the University include:

- a. Physical damage on vehicles and boats;
- b. Inland marine on property owned, leased, or loaned to or by the University;

- c. Building and property damage;
- d. Equipment losses due to theft;
- e. Equipment subject to transportation;
- f. Loss of rental income;
- g. Commercial general liability insurance for scientific equipment;
- h. Excess general liability coverage;

(6) – (19) No Change

Specific Authority Art. IX, Sec 7, Florida Constitution , Florida Board of Governors Regulations 1.001(3)(j), (7)(l), 1001.74(4) FS. Law Implemented 112.313, 120.57(3), 283.33, 672.719 1001.74(5), 1001.75(5), 1004.22(7) FS. History--New 1-5-81, Formally 6C2-2.15, 6C2-2.015 Amended 11-4-87, 6-11-91, 12-21-93 , 10-20-99, 3-17-03, 9-19-2008, 6-25-2010, \_\_\_\_\_