

## **SUMMARY OF PROPOSED UNIVERSITY REGULATION AMENDMENT**

### **FSU-5.097 Deletion of Courses**

FSU-5.097 has been revised to conform with current practice. The regulation has not been updated since 1988.

The existing regulation provides that any course not offered during any eight regular semesters (defined as four academic years) will be deleted from the curriculum inventory unless there is justification for retention and provides six possible justifications for retaining a course. Directed Individual Studies (DIS), Honors, Research or Internship courses are exempt. The existing regulation provides that the course will be placed on probation for one academic year if approved by the University Curriculum Committee.

The revisions

- provide that the Office of the University Registrar will generate a list of courses that have not been offered in the prior five-year period (a rolling five-year period based on the academic year, beginning in Fall and ending at the end of the Summer);
- retain five justifications but remove the ability to retain a course that was not taught during the five-year period due to temporary staffing and/or budgetary problems;
- require departments to review and update all aspects of the course (course title, learning objectives, description, assessment measures, etc.) and submit appropriate updates through the curriculum process to retain the course;
- add thesis, dissertation, preliminary, qualifying or comprehensive examinations to the types of courses that are exempt; and
- remove the one-year probationary period.

### **AUTHORITY FOR THE PROPOSED UNIVERSITY REGULATION**

The authority for the proposed regulation is as follows: Board of Governors Regulations BOG Regulations 1.001.

### **UNIVERSITY OFFICIAL INITIATING THE REGULATION**

Proposed adoption of this Regulation has been initiated by Dr. Jim Clark, Provost and Executive Vice President for Academic Affairs

### **PROCEDURE FOR PROVIDING COMMENTS ON THE PROPOSED UNIVERSITY REGULATION**

Any person may submit written comments concerning the proposed regulation within 14 days of the date of this notice to:

Arthur R. Wiedinger, Jr.

Office of General Counsel.

424 Westcott Building Florida

State University Tallahassee,

FL 32306-1400

Electronic address: [awiedinger@admin.fsu.edu](mailto:awiedinger@admin.fsu.edu)

850-644-8973 (fax)

850-644-4440 (phone)