

FSU-2.013 Commercial Solicitations.

(1) All soliciting done on the University premises must be approved by the Director of Business Services, except for the sale of newspapers in the residence halls and housing areas, and certain activities sponsored by student organizations.

(2) University Solicitors' Permit.

(a) All solicitors must have a University Solicitors' Permit, except students representing student organizations.

(b) All applicants for a permit must have in their possession a valid City of Tallahassee Solicitors' Permit. They must also have and furnish verifiable personal, and company or organization identification for all persons who will be engaged in the requested activity.

(c) The University Solicitors' Permit will contain the following information.

1. Name of company or organization.
2. Names of individuals representing the company or organization on campus.
3. Type or nature of approved activity.
4. City of Tallahassee Solicitors' Permit number.
5. Location where permit is valid.
6. Dates of issue and expiration of University Solicitors' Permit.

(d) Copies of the University Solicitors' Permit are to be given to the individual responsible for the activity, who will insure that each person engaged in soliciting has a copy. The original permit will be kept on file in the Business Services Division office.

(3) Obtaining Permits. Permits are to be obtained from the Director of Business Services. The issuance of permits will be governed by the benefits to be gained by the University community. Copies of the permit are to be carried by each individual whose name appears on the permit and are engaged in the activity, and will be presented to any University official upon request. Any issued permit is subject to cancellation at any time it is deemed in the best interests of the University to do so. In the event a permit is cancelled, all copies of the permit are to be surrendered to the Director of Business Services and soliciting by the permit holder will cease.

(4) Student Organizations. In recognition of the rights and freedom of student organizations at the Florida State University, approved student groups are permitted to solicit for support, or sell and distribute items as a project of that organization within the following limits and guidelines:

(a) No item is to be sold or advertised that is offered for sale in, or that is in competition with, any University contracted service or agency such as the Text Book & Computer Sales (FSU Bookstore), Union Store, Bookstore, Food Services (Seminole Dining), Golf Services (Seminole Golf Course), Copier and Printing Services, Beverages, Bank Services, Office Services and Laundry, retail stores located in the University Union, Information Technology Services/Telecommunications, without a

University Permit granted by the Director of the Office of Business Services or their designee. Requests for advertising permission within Student Housing will be submitted to the Director of University Housing for review.

(b) Sponsoring and participating organizations must register the activity and arrange for space with the ~~Office of Student Activities~~ Campus Event Services.

(c) Activities referred to in this policy are permitted only in ~~the area of the University Union Complex designated as the Bookstore Arcade~~ spaces managed by the FSU Student Union. Any requests for exceptions to this location should be submitted to the ~~Office of Student Activities~~ Campus Event Services. Requests for tables and chairs in connection with such an activity should be made to the ~~Union Reservations Office~~ Campus Event Services.

(d) Sponsoring and participating organizations will comply with any Student Government Statutes affecting fund raising projects.

(e) Officers of any student organization sponsoring or participating in solicitations, either on or off the campus, will assume full responsibility for adherence by the participating students to all laws and regulations governing such activities.

(5) The posting or distribution of advertising material will be limited to the permanent official bulletin boards of the University.

(6) ~~Dependent on the availability of space~~ upon space availability in areas specifically designated for such purposes, newsstands containing daily newspapers of general public circulation authorize will be permitted. The Director of Housing must approve ~~will~~ the placement of newsstands in the ~~dormitory housing areas~~ residence halls. The Director of the Office of Business Services, or his/her designee will authorize the placement of newsstands in other areas, provided they are contained in some type of distribution rack.

Specific Authority BOG Regulation 1.001(3)(j) Law Implemented BOG Regulation 1.001(4),(7) History– New 9-30-75, _____ Formerly 6C2-2.13.